

RFP Technical Proposal

Cover Page

Include the name of the project, company/bidder name, and date of submission.

Table Of Contents

Provide a clear and organized list of all the sections and subsections included in the proposal.

1. Executive Summary
2. Project Overview
 - 2.1. Objectives
 - 2.2. Scope
 - 2.3. Timeline
3. Technical Solution
 - 3.1. Implementation Plan/Methodology
4. Conclusion

1. Executive Summary

Briefly summarize the key points of the proposal, including the project objectives, technical solution, and budget. The executive summary should provide a clear overview of the entire proposal.

2. Project Overview

Provide a detailed description of the project, including its objectives, scope, and timeline. This section sets the stage for the technical solution and budget by outlining what the project aims to achieve.

3. Technical Solution

Detail the technical aspects of the proposed solution, including system requirements, implementation plan/methodology, and integration with existing systems. Technical experience of bidder/consulting team, based on requirements of RFP and needs of assignment, should be included here.

4. Conclusion

Summarize the key points of the proposal and reiterate the importance of the project.

ANNEX III
 Financial proposal template

RFP Financial Proposal

Cost by Deliverable	Delivery Date	Price (Lump Sum, All Inclusive)
Insert deliverable 1 from Outputs/Work Assignment schedule		
Insert deliverable 2 from Outputs/Work Assignment schedule		
Insert deliverable 3 from Outputs/Work Assignment schedule		
Insert deliverable 4 from Outputs/Work Assignment schedule		
...		
...		
...		
...		
Total Cost of Financial Proposal		0

ANNEX IV
TNC Code of Conduct

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