

Assessment grid for the technical evaluation of tenders for small-scale contracts (CV + price)



Organisational unit	G330 Proklima	Project title	Cool Contributions fighting Climate Change II (C4 II)	Date	05.02.2024
Officer responsible for the commission	Franziska Schmittner			PN	209096700600
Assessor	Jiminy Scott und Maja Schmauser			Contract no.	

(1) Criterion	(2) Weighting in %	Enter tenderer 1		Enter tenderer 2		Enter tenderer 3		Enter tenderer 4		Enter tenderer 5		Enter tenderer 6	
		(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)	(3) Points (max.10)	(4) Assessment (2)x(3)
1. Qualifications of proposed staff (according to rules and criteria in the Terms of reference)													
1.1	Expert 1:												
1.1.1	General qualifications												
	- Education	30											
	- Professional experience	45											
1.1.2	Experience in the region/knowledge of the country	15											
1.1.3	Language skills												
	English	10											
	Subtotal for 1.1	100	0	0	0	0	0	0	0	0	0	0	0
1.2	Expert 2:												
1.2.1	General qualifications												
	- Education												
	- Professional experience												
1.2.2	Experience in the region/knowledge of the country												
1.2.3	Language skills												
	Enter languages												
	Subtotal for 1.2	0	0	0	0	0	0	0	0	0	0	0	0
1.3	Expert 3:												
1.3.1	General qualifications												
	- Education												
	- Professional experience												
1.3.2	Experience in the region/knowledge of the country												
1.3.3	Language skills												
	Enter languages												
	Subtotal for 1.3	0	0	0	0	0	0	0	0	0	0	0	0
1.4	Expert 4:												
1.4.1	General qualifications												
	- Education												
	- Professional experience												
1.4.2	Experience in the region/knowledge of the country												
1.4.3	Language skills												
	Enter languages												
	Subtotal for 1.4	0	0	0	0	0	0	0	0	0	0	0	0
1.5	Expert 5:												
1.5.1	General qualifications												
	- Education												
	- Professional experience												
1.5.2	Experience in the region/knowledge of the country												
1.5.3	Language skills												
	Enter languages												
	Subtotal for 1.5	0	0	0	0	0	0	0	0	0	0	0	0
	Total for technical assessment	100	0	0	0	0	0	0	0	0	0	0	0
	Technical assessment in %		0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
3.	Total for financial assessment												
	Overall assessment in %												
	= (assessment score for qualifications of staff - highest score for qualifications of staff) x 70 % + (lowest financial bid - tenderer's financial bid) x 30 %												
Specific advantages/risks (see supplementary sheet)													
	Rank												

I hereby declare that I have carried out this assessment independently and to the best of my knowledge and belief. I will keep the data confidential and will not pass on any information regarding the current assessment procedure.

Date, full first and last name, function, OU