

# GOVERNMENT OF GRENADA, MINISTRY OF EDUCATION

## GRENADA EDUCATION ENHANCEMENT PROJECT (GEEP)

### INVITATION TO BID

### SUPPLY OF SCHOOL FURNITURE

The Government of Grenada (GoG) has received financing from the Caribbean Development Bank (CDB) in an amount equivalent to USD1,00,000.00 towards the cost of Supply of school Furniture Project and intends to apply a part of the funds to cover eligible payments under the Agreement. Payment by CDB will be made only at the request of GOG and upon approval by CDB, and will be subject, in all respects, to the terms and conditions of the Loan Agreement. The Loan Agreement prohibits a withdrawal from the Loan Account for the purpose of any payment to persons or entities, or for any import of goods, if such payment or import, to the knowledge of CDB, is prohibited by a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations. No party other than GOG shall derive any rights from the Loan Agreement or have any claim to the proceeds of the Loan.

The Ministry of Education, Project Management Unit, now invites sealed bids from eligible and qualified Bidders for the **Supply Furniture for Schools** in Lots 1, 2, 3 and 4 as follows. The bidder may bid for any individual Lot or any combination of Lots<sup>1</sup>.

- (a) Lot 1 – 800 Student Chairs, 800 Student Desks and 800 Teachers Desks
- (b) Lot 2 – 400 Executive Chairs
- (c) Lot 3 – 400 Storage Cabinets
- (d) Lot 4 – 800 Lab Stools

Firms whether bidding individually or in the form of a Joint Venture, shall:

- (a) be legally incorporated or otherwise organised in, and have their principal place of business in an Eligible Country;
- (b) be more than fifty (50) percent beneficially-owned by a citizen or citizens and/or a bona fide resident or residents of an Eligible Country, or by a body corporate or bodies meeting these requirements, as far as the ownership can be reasonably determined; and
- (c) have no arrangement and undertake not to make any arrangement whereby the majority of the financial benefits of the contract, i.e., more than fifty (50) percent of the value of the contract, will accrue or be paid to sub-contractors or sub-consultants that are not from an Eligible Country.

Eligible countries are member countries of CDB<sup>2</sup>. Bidders are advised to review the detailed eligibility criteria detailed in Section 4 and conflict of interest provisions in Section 5 of the Procurement Procedures for Projects Financed by CDB (January 2021), as published on CDB's website]

Eligible bidders will be required to submit full qualification information with their bids establishing their eligibility to bid and qualification to perform the contract if the bid is accepted. Tender and qualification information are to be submitted in the English Language on the prescribed forms inserted in the Bid

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<sup>1</sup> where Bids are called concurrently for multiple lots. Add the following text: "Bidders may Bid for one or several lots, as further defined in the bidding document. Bidders wishing to offer discounts in case they are awarded more than one contract will be allowed to do so, provided those discounts are included in the Letter of Bid."

<sup>2</sup> Occasionally contracts may be financed out of special programs that would further expand or restrict eligibility to a particular group of member countries. When this is the case, it should be mentioned in this paragraph.

Documents. Submissions that do not provide the information required or that do not demonstrate the prospective contractor's ability to perform satisfactorily, will not qualify and will not be considered for further evaluation.

Bid documents will be available for inspection at the first address below, from October 15, on weekdays between 8:00 am and 4:00 pm local time. A complete set of Bidding documents can be obtained upon application or in writing via email to the address below. Written applications must be clearly marked: **“Request for Bid Documents for the Supply of School Furniture for Project”** as the subject of the email. Applicants who request that documents be forwarded to them must submit an account number from a local courier agent that accepts freight collect charges. The documents will be promptly dispatched, but under no circumstance will GOG or the Project Management Unit, Ministry of Education, be held responsible for late delivery, loss or damage to the documents.

Bidders are to submit their Bids with password protection via e-mail to [cpu@gov.gd](mailto:cpu@gov.gd) by bid submission deadline *Wednesday November 30, 2022 at 2:00pm and the password must be submitted within 45 minutes of the submission deadline.*

Late Bids will be rejected. Bids will be publicly opened in the presence of the Bidders' designated representatives and anyone who chooses to attend at address (1) below or using conferencing facilities (2) as specified below on *November 30<sup>th</sup>, 2022 at 3:00pm.*

Hard copies of Bids must be submitted in sealed envelopes, with the name and address of the bidder, and be clearly marked **“Bid for Supply of School Furniture Project”** and must be delivered to the second address below no later than November 30<sup>th</sup>, 2022, at 2.00 pm local time. Bids will be opened publicly immediately after the deadline for submission of bids, in the presence of Bidders' representatives who choose to attend at the second address below. Qualification information only must be submitted simultaneously to the second address below.

Each bid must be accompanied by a Bid-Securing Declaration of. Late bids will be rejected.

GOG/Ministry of Education reserves the right to accept or reject any bid, and to annul the process and reject all bids, at any time prior to award of contract, without thereby incurring any liability to the affected prospective bidder(s) or any obligation to inform the affected prospective bidder(s) of the grounds for GOG/Ministry of Education action. GOG will not defray any costs incurred by any bidder in the preparation of bids.

1. **Address for Collection and Clarification of Bidding Documents:** [projectofficer@moe.edu.gd](mailto:projectofficer@moe.edu.gd)
2. **Address for Bid Submission and Bid Opening:** [cpu@gov.gd](mailto:cpu@gov.gd)  
Central Procurement Unit  
Building #5 Ministry of Finance  
Financial Complex  
St. George  
Grenada